

Minutes of meeting held on Wednesday 13<sup>th</sup> May 2026.

Present: Mr. D. Taylor, Mr. P. Goring, Mrs. S. James, Mrs. C. MacDonald.

Apologies for absence were received from Mr. G.. Darby, Mrs. H. Tanser, Mr. J. Horne, Mr. and Mrs. P. Cumming.

Declaration of Interest: none.

Questions / Comments: none.

Minutes of meeting held on 25<sup>th</sup> March were approved and signed.

### **District Council and Planning**

M/25/00603/HP - The Anchorage, Astley Burf general view: no objections from neighbours and Mr. Shenton has adjusted plans after consultation with them. Planning details to be circulated, Parish Council will not oppose in principle.

M/26/00162/RM - 55 houses The Snipes with access via Woodhampton Close. There was concern with regard to the significant increase in traffic through a small cul-de-sac. David to email Mr. & Mrs. Cumming (public comments now closed). Access via Woodhampton Close and traffic impact to be raised with District Council.

Static caravans at Larford - Catherine to monitor the situation and the clerk to check on original approval.

**Defibrillator at Ridleys Cross** – await update from Jason and replace next year – in date until 2027.

### **County Council**

**Roads, traffic and speed signs** – Jason, Peter and David have walked the village and identified locations. Proceed on the basis of those proposals. Tanya (Highways) will put in posts when available.

Mysterious traffic strip – no specific action agreed beyond noting them.

### **Parish Newsletter**

Next issue to be targeted around September. Pam to contact Richard Thornley about taking on production and co-ordination.

**Section 106 / Village Hall improvements** - 106 bid outcome – all requested elements (gates, fences, path, veranda etc.) have “provisional” approval with a small extra allowance for price movement.

Proceed with the 106 scheme “subject to resolving legal issues” about the village hall deeds.

David to continue working with District Council’s legal officer using the deed timeline he has prepared. (Avoid appointing a solicitor cost £700 + VAT) unless absolutely necessary.

Preferred contractors - two contractors shortlisted for “veranda/path” work.

It is likely the one to be chosen was quoting around two weeks for the pathway work.

If funds arrive in time – the aim is to get at least the veranda and possible the front/gate fencing done before the Sumer Fete, if scheduling allows.

**Forest School and School Engagement** – ongoing, no response from the school and head with regard to funding and involvement. The clerk will continue to try to contact.

There is no change in the intention to support Forest School financially if and when clear information is provided.

### **Summer Fete**

Stalls and Tables – confirmed / intended.

Plant Stall, WI, very likely honey (Simone to confirm).

History Society.

Village hall table – have a staffed information table showing photos of projects (gates, bird boxes, path etc.)

David to ask Helen and Jason to man the table possibly with rotation.

Peter will help by preparing visual materials if needed and will ask the Village Hall Management to take turns.

Run a raffle (preferred to a tombola) to raise funds this to possibly be on the sweets in a jar – Pam to contact.

Sources of prizes – Hot Wheels collection (via Morris Minor contact).

Painting of Astley church by Rita Phillips (Pam to check).

Vouchers of donations from local businesses – The Dog Inn, The New Inn (Sarah to ask).

Ice cream van (Pam to confirm)

Games and Children's activities –

Children's craft (Simone will repurpose last year's butterfly board into a water garden / aquarium theme.

Village Games Area

Games to run (in principle) – Welly Wanging, Splat the Rat (David to repair/refresh the rat and equipment,

A new target board game (plywood with holes and scoring). David to design and build and co-ordinate with Helen and Julian on running it.

Air Rifle / shooting activity – Sarah to contact the air rifle league (if not possible – ask the “shorty” team).

Preference for Have-A-Go activity to attract participants and new members for the clubs. (Likely to be indoors if feasible for safety).

### **Catering and cakes**

Continue with free tea and paid cake £1 per slice as before.

Catherine – to organise again. Arrange for cake donations and sourcing soft drinks. Co-ordinate helpers in the kitchen (Sarah will likely assist as will Charlotte and others).

### **Setting up, Volunteers and Timing**

One month from the meeting date Saturday 13<sup>th</sup> June

Volunteers to meet at village hall from 10.00 am. for set up gazebos, games, tables etc

Gazebos and equipment – use existing gazebo for the brass band and one in the games area.

David will inspect all stored games eg. Splat the Rat, Hook-a-Duck and decide what to repair / reuse or retire.

### **Publicity**

David to draft and submit an advert for parish magazine (deadline 20<sup>th</sup> of month), to include as many confirmed stalls/activities as possible. No general door-to-door leafleting this year (too labour intensive with only a month to go). Use parish

Facebook (about 200 followers). Add details to village website. David to send follow-up emails to confirm stalls and activities by the end of the following week.

### **Banners and printed materials**

Produce and put up banner again. David and his nephew to handle design/printing and placement on the notice board and other agreed points.

### **Decorations**

Bunting Union flags from WI (Peter to confirm). Peter to ask Katherine about simple table decorations. Existing tablecloths to be used.

### **CCTV at Yarhampton**

Parish Council has no objection to the site at near Yarhampton having its own CCTV. (Any system would be their responsibility)

### **Notice board at Lanes End**

Pam confirms this is on its way. When received Pam and Peter and or David will arrange to have it fixed.

### **Additional Items**

#### **Village Hall Security and CCTV**

Village Hall Committee has requested support from the Parish Council. Agreed.

A new door system is planned with key fobs for regular users.

Time limited codes for one off hirers.

Integration with the alarm system (similar to key fob controlled alarm already in use).

Sarah to seek / confirm quotes and options (awaiting quote from supplier).

There being no other matters arising, the meeting was closed at 8.20 p.m, David thanking everyone for their input.

